



CITY COUNCIL AGENDA REPORT

MEETING DATE: MARCH 24, 2020

ITEM NUMBER: 2

SUBJECT: CHANGE ORDER # 3 SOUTH COAST EMERGENCY VEHICLE SERVICE

DATE: MARCH 21, 2020

FROM: PUBLIC SERVICES DEPARTMENT / MAINTENANCE SERVICES DIVISION

PRESENTATION BY: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR

FOR FURTHER INFORMATION CONTACT: RUBEN SALAS, FLEET MAINTENANCE SUPERVISOR (714) 754-5123

RECOMMENDATION:

Staff recommends that the City Council:

- Approve Change Order #3 in the amount of \$25,000 for South Coast Emergency Vehicle Service contract for maintenance and repair of fire apparatus.
- Authorize City Manager to execute Change Order #3.

BACKGROUND:

South Coast Emergency Vehicle Service provides parts, service and repair of City's fire apparatus. It is the authorized dealer for Pierce fire trucks and sole provider for warranty service, repairs and parts. The City entered into a contract with a maximum not-to-exceed amount of \$50,000 on July 1, 2019, with a one-year extension (Attachment 1). The initial funding allocation for this contract was \$25,000 and Change Orders 1 and 2 allocated additional funding in the amounts of \$10,000 and \$15,000, respectively. Based on repairs to date, the expenditures have reached the funding limit.

ANALYSIS:

South Coast Emergency Vehicle Service is the only authorized Southern California dealer for Pierce Fire Apparatus. They have worked well with the City by providing support with needed warranty service, repairs and parts in order to maintain the public safety apparatus and minimize interruptions.

In October and November 2019, two fire units had major service repairs that resulted in over \$36,000 in repairs. This has substantially depleted available funding for any needed parts or repairs in future. Additional funding is therefore needed to obtain necessary parts and for repair service, when needed.

The initial \$50,000 was approved based on the City Manager's budget authority. Any increase beyond the \$50,000 limit requires City Council approval. Staff requests City Council approval of Change Order #3, providing an additional \$25,000 in funding for the remainder of the fiscal year.

ALTERNATIVES CONSIDERED:

The City Council could choose to not approve Change Order #3. However, this alternative is not recommended as it would impede public safety and the maintenance and repair of needed fire apparatus.

FISCAL REVIEW:

Funding is available from the operating budget for Fiscal Year 2019-20 in the Public Services Department.

LEGAL REVIEW:

The City Attorney reviewed the report and concurred with the recommendations.

CITY COUNCIL GOALS & PRIORITIES:

This supports City Council Goal #1 (a): Upgrade our public safety infrastructure.

CONCLUSION:

Staff recommends that the City Council approve the proposed Change Order #3 for South Coast Emergency Vehicle Service contract, for an amount of \$25,000 for repair, parts and warranty service for City's fire apparatus. Staff also requests authorization for the City Manager to execute the Change Order #3.

RAJA SETHURAMAN
Public Services Director

CAROL MOLINA
Budget and Purchasing
Manager

KIMBERLY HALL BARLOW
City Attorney

ATTACHMENT: 1. [PO for South Coast Emergency Vehicle Service](#)